

Temple University
Proposal to Create, Revise or Eliminate a Course
Face Sheet

Date: _____ Type of Course: Undergrad Graduate Professional
Action to be Taken: Create Revise Rename (Renumber) Eliminate
Course Number: _____ Title of the Course: _____
Previous number/title (if renaming): _____
Is this course attached to another course (series, lab/lecture)?: _____

Please consult <http://www.temple.edu/provost/AAC.html> to determine submission deadlines.

First semester this course will be offered/eliminated: Fall Spring Summer I Summer II of 20____.

Department _____ School or College. _____

Name	Title	Phone	Email
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Please answer the following questions. Include a full explanation in the proposal.

Will this course be cross-listed? No Yes, with _____

Proposed Status: None Core Honors Writing Foundation Upper Division Lower Division

Is a course fee proposed? No Yes, for \$_____. If this fee has been previously approved, as assigned to which course _____ for \$_____?

Does this course fulfill a prerequisite requirement for any other course? No Yes. Does this course have a prerequ^ote? No Yes, (Covers requesting and affected departments.) Provide impact statement for all cases.

Does this course fulfill a requirement or elective requirement for any major or minor? No Yes. (Covers requesting and affected departments) Provide impact statement for all cases.

Is a change to credit hours being proposed? No Yes. Will it affect hours to graduation No Yes, and/or tuition overload? No Yes. (Covers requesting and any affected departments) Provide impact statement for all cases.

Attachments Checklist:

- ___ Proposal (include educational objectives of new course and/or rationale for changes to existing courses)
- ___ Schedule and campuses where course will be offered
- ___ Syllabus
- ___ Impact Statement (if applicable)
- ___ Course Inventory Update Form (Available online through the Course Editor: <https://mdev.temple.edu/courses/default.asp>)
- ___ Course Description (Format available online through the Course Editor: <https://mdev.temple.edu/courses/default.asp>)

Required Signatures:

Department Curriculum Committee Chair	Date	Department Chair	Date
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Chair of School Curriculum Committee	Date	Dean	Date
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Vice Provost for Undergraduate Studies or Graduate Dean	Date
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